



University of California
San Francisco

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RSC and Job Postings

Sep 3, 2019

Updated Radiation Safety Committee template language for Biomedical and Cancer Center Informed Consents

The Radiation Safety Committee (RSC) and the UCSF IRB have collaborated to develop updated radiation risk language for consent forms. The Biomedical and Cancer Center Informed Consent templates have been updated to reflect these changes. The language will be reviewed on an annual basis as needed.

The Biomedical and Cancer Consent ^[1] template has been updated and posted on the IRB website ^[2]. *The new outline of changes of the changes are attached.*

Applicable studies with currently approved consent documents should (not) modify their approved Informed Consent document(s) as a result of this update. Informed Consent documents for new studies should use the updated version.

Please contact the HRPP office at IRB@ucsf.edu ^[3] or 415-502-1347 for questions.

Interested in learning about cutting-edge research conducted by world-class investigators? Want to explore ethical issues in human subjects? protections?

Come work with the IRB, we're expanding!

The Human Research Protection Program (HRPP) currently has the following job opportunities available. Please see below for job descriptions and links to apply.

Job Opportunity #1

Req. Number: 54475BR

IRB Assistant Coordinator [4]

6229 Research Compliance Analyst 2

Human Research Protection Program

Location: Laurel Heights

The Assistant Coordinator also performs analytical and business tasks and serves multiple functions in support of the Research Protection Program (HRPP). The individual will complete a variety of complex duties, typically on a project basis; projects will be completed independently or under general supervision. Responsibilities impact the HRPP and immediate office, and include business operations, scheduling coordination and event planning, taking meeting minutes, and scheduling high level support senior HRPP leadership. The Assistant Coordinator must maintain a high degree of confidentiality and exercise sound independent judgment.

The IRB Assistant Coordinator uses research compliance concepts, and applies organization policies and procedures to review and / or pre-review moderately complex, minimal risk research and occasional screen greater than minimal risk protocols. Works independently in most cases without a great deal of supervision or oversight for routine or standard assignments. Highlights potential issues of concern for committee Chair, Vice Chair and / or members to consider in their review of research protocols that qualify for review.

? Screen modification and continuing review proposals for adherence to federal regulations and local policies and ensure the correct level of review is applied. Occasionally screen minimal risk and exempt initial review submissions

? Provide feedback and guidance to the research team as necessary to ensure that the proposal is complete and sufficient information is provided for review by the Chair or review board and write post-review comments or approval letters after the review

? Act as primary reviewer for minor modifications to minimal risk research

? Ensure that regulatory determinations are appropriately documented in committee meeting minutes and approval letters

? Advise investigators and study team members on how to properly prepare their submission, how to use iRIS (the online submission system), and advise on federal regulations and local and University policies

? Serve as first point of contact for phone and email inquiries to the HRPP office, either providing feedback to the inquiry or directing to the appropriate staff member

? Performs complex analytical and business tasks typically on a project basis; completed independently or under general supervision.

For the full job description, go to <http://ucsfhr.ucsf.edu/careers/> ^[5]

Contact person: Joanne Mickalian, Joanne.Mickalian@ucsf.edu^[6]

Job Opportunity #2

Req. Number: 54373BR

IRB Manager^[7]

6233 Research Compliance Supervisor II

Human Research Protection Program

Location: Laurel Heights

The Manager, Institutional Review Board (IRB), administers policies and procedures in designated research compliance area with established federal and state agency regulations. Receives assignments in the form of objectives with goals and the process by which to meet goals. Provides direction to staff according to established policies and management guidance. Administers policies that directly affect subordinate staff. Recommends changes to department policies and practices. Identifies risks and responds accordingly. Provides priority setting and work flow analysis.

For the full job description, go to <http://ucsfhr.ucsf.edu/careers/> ^[5]

Contact person: Taylar Hagan, Taylar.hagan@ucsf.edu^[8]

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Source URL: <http://irb.ucsf.edu/rsc%20and%20job%20postings>

Links

[1] <http://irb.ucsf.edu/sites/hrpp.ucsf.edu/files/biomedical-cancer-consent-july-2019.doc>

[2] <http://irb.ucsf.edu/consent-and-assent-form-templates>

[3] <mailto:IRB@ucsf.edu>

[4]

https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=6495&siteid=5226#jobDetails=3009898_5

[5] <http://ucsfhr.ucsf.edu/careers/>

[6] <mailto:Jason.Keenan@ucsf.edu>

[7]

https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=6495&siteid=5226#jobDetails=3006711_5

[8] <mailto:Taylor.hagan@ucsf.edu>