

UCSF research projects using SFVAMC resources

This checklist is intended to capture UCSF research projects where SFVAMC is an administrative site only (i.e., no VA patients or employees are enrolled, no identifiable data or specimens are used at SFVAMC, no VA funding is used, local VA resources such as SFVAMC property, office/lab, computer, server, email are used, VA time is used).

Per [VHA Handbook 1200.01](#), VA research is research conducted by VA investigators (serving on compensated, work without compensation (WOC), or Intergovernmental Personnel Agreement (IPA) appointments) **while on VA time, utilizing VA resources (e.g. equipment), or on VA property including space leased to, or used by VA.** The research may be funded by VA, by other sponsors, or be unfunded.

General Information:

VA Principal Investigator Name: _____

Project Title:

Funding Awardee Institution: NCIRE UCSF VA Unfunded Other _____

Funding Source and Grant Number (if funded – enter N/A if unfunded): _____

Use of VA resources:

Will any VA time or local VA resources be used to conduct the research project named above? Yes No

If no, then SFVAMC has no involvement in this research and local VA Research and Development Committee (R&DC) approval is not required. Please skip to the end of the form and sign.

If yes, local VA R&DC approval is required and you must submit the signed [Request for R&D Committee Approval](#) and [Research Project Safety Survey \(RPSS\)](#) forms. Please continue to the next section.

Data or specimens:

Will VA time or local VA resources be used for work with identifiable data or specimens? Yes No

If yes, SFVAMC must be marked as a study site on the IRB protocol.

If no, SFVAMC should NOT be marked as a study site on the IRB protocol, however you must still obtain local VA R&DC approval for the use of VA resources for the UCSF project named above.

Comments:

Along with this **signed** form, please submit the **signed** [Request for R&D Committee Approval](#) and

[Research Project Safety Survey \(RPSS\)](#) forms, if any VA time or local VA resources are used, to V21SFCHRPP@va.gov.

VA Principal Investigator signature: _____ Date: _____