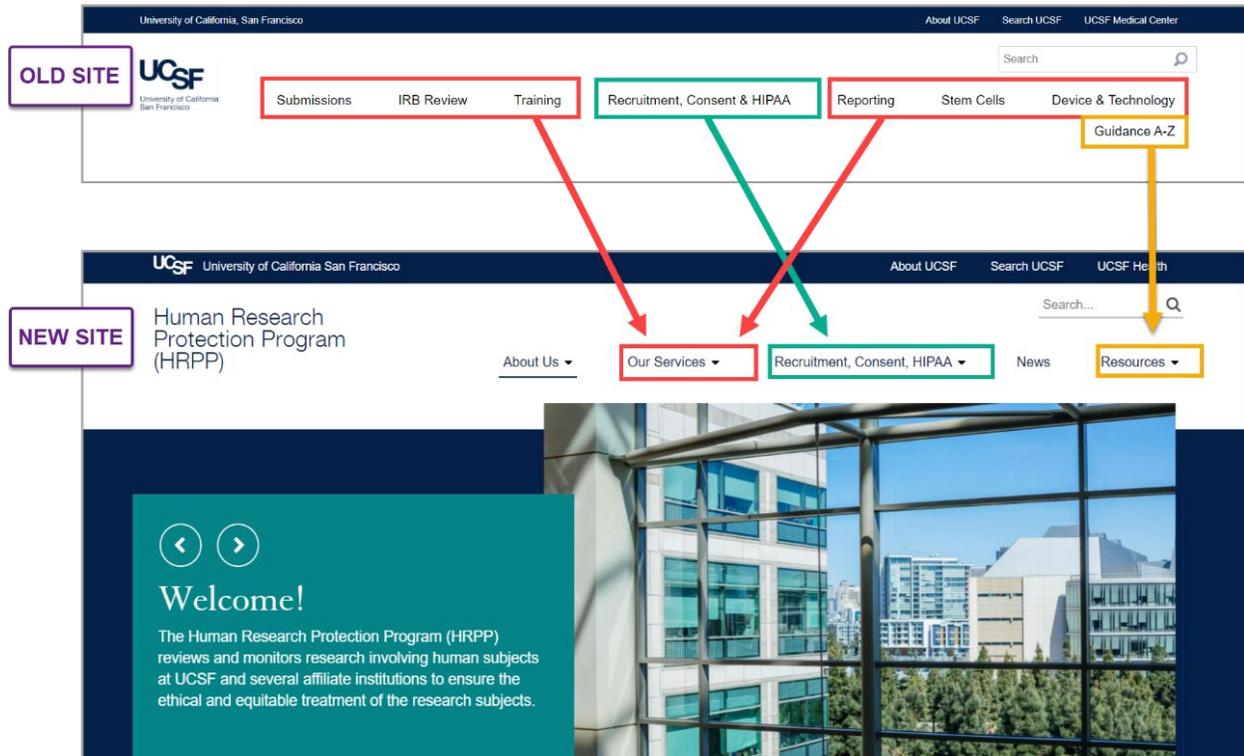


**UCSF HRPP Website Navigation Guide (November 2021)**

While the updated HRPP website contains all the content from the previous site, it is organized differently. Here is a quick guide for getting oriented to the new layout.

Information has been consolidated into fewer menus on the landing page, as follows:



There are several pathways for finding information on the new website.

- Example: I would like information about submitting a Modification to the IRB.

**Option 1: “Our Services” Site Map**

Click on the “Our Services” menu heading. This will bring you to a comprehensive map of the site’s content. This shows how the website information is organized. Click any topic to be brought directly to that guidance.

Example: I see that “Modification” is listed under the Submissions section.

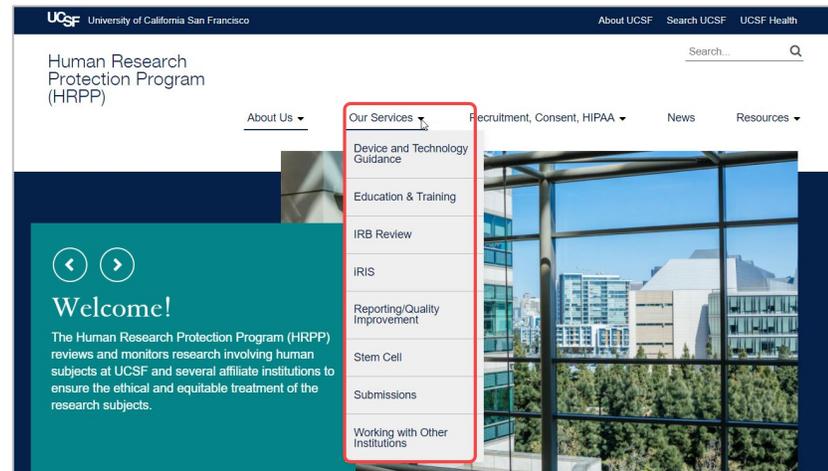
### Option 2: Menus and Sidebars

Hover over the headings on the landing page and browse the drop-down menus that appear. Click on the item that best represents your topic.

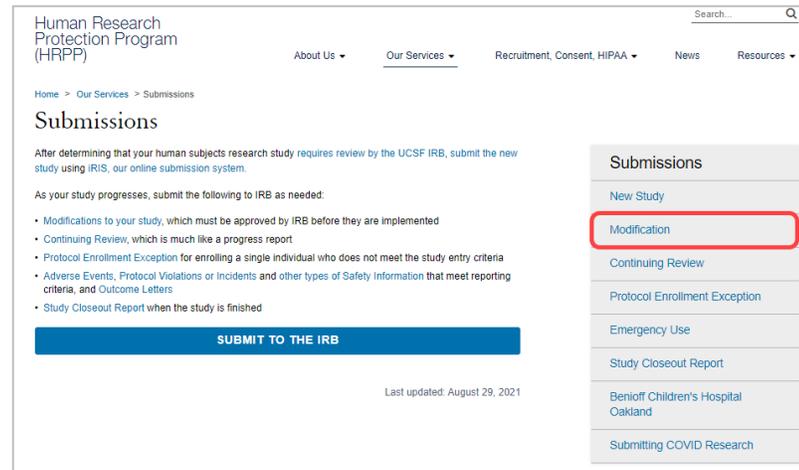
Example: There is no “Modification” option listed, so I can either find another way to search for this topic or I can choose something from the menu that is associated with what I’m looking for. I will click on “Submissions” from the menu.

On the Submissions page, I see that “Modification” is listed as a subtopic in the sidebar. I can click this link to access the modification guidance.

### Menus:



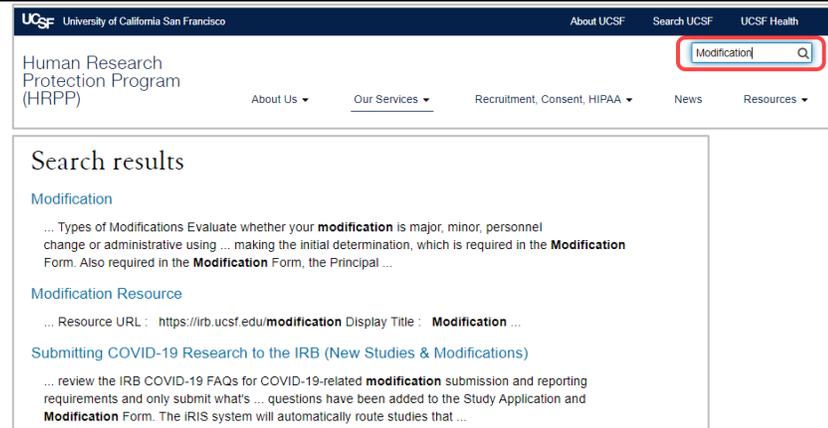
### Sidebars:



### Option 3: Search Bar

Use the “Search” field in the upper right corner.

Example: I search for “modification” and am shown relevant results.





### Helpful Features

Each page includes a menu of Quicklinks and Top Resources. Use this menu to easily access the following:

- [Ask Andy](#): The IRB’s online “Analyst of the Day” query form. We encourage you to use this method of contacting us when you have a question.
- Instructions for [checking your study status](#). Before calling the HRPP front desk or your assigned analyst for an update, please check the status in iRIS.
- Direct links to the most frequently used resources on this website.

### Quicklinks

**QUESTIONS? ASK  
ANDY (ANALYST OF  
THE DAY)**

**SUBMIT IRB  
APPLICATION (IRIS)**

**SUBMISSIONS**

**CHECK YOUR STUDY  
STATUS**

### Top Resources

- [Activities Requiring IRB Review](#)
- [Bulletins](#)
- [Cancer Research Activation Workflow](#)
- [CITI Human Subjects Training](#)
- [Consent Form Templates](#)
- [Contact Us](#)
- [COVID-19 FAQ's](#)
- [Guidance A to Z](#)
- [HIPAA Authorization Form](#)
- [Post-Approval Reporting Requirements](#)
- [Reporting Research Complaints](#)
- [Submit to the IRB](#)
- [UCSF IRB of Record](#)
- [Working with Other Institutions](#)

### Website Feedback

If you have comments about the website (e.g., a link is broken, information is missing, information seems outdated, etc.) please notify us via the Website Feedback button. It is located in the bottom right corner of each page.

**WEBSITE FEEDBACK**